

Members Present: Denise DePerro, Janice Hambleton, Audrey Kessler, Iris Meltzer, Roy Mosley, William Nome, Emily Schmidlin, Scott Swan

Members Not Present for Board Meeting: Albert Barber, LaTasha Dukes, Jeff Langstaff, Jennifer Schumm

Board Staff Present: John Garrity, Karyn Kravetz, George DeBord, Rebecca Rood, Gina Greenhalgh, Linda Hankins, Laura Dotts

Guests: *Children's Advantage*: Kathy Regal, Bob King; *Coleman Health Services*: Bill Russell; *Axess Family Services*: Mark Frisone, Greg Musci, Renee Klaric; *Townhall II*: Tammy Hunter; *Hope Town*: Ted St. John

William Nome called the meeting to order at 6:32 PM.

INFORMATION ITEMS:

1. Introductions and rollcall

The Quorum was met with 8 members present.

2. Staff reports: Regional/state/local issues

- a. Director's Report: A Director's Report was included in the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes. John Garrity reviewed and updated the report.

John Garrity outlined the major points in the operating budget being presented for approval.

Children's Advantage has requested an extension on the payback of their cash advance from June 30 to December 31, 2024. One of the main issues is that they are experiencing a delay in receiving their federal Employee Retention Tax Credit payment.

John gave an update on the Portage County Crisis Center project.

John announced the hire of Terra Howell-Muth, Ph.D., LPCC-S as the new Clinical Manager. Her first day will be July 1. Also, Board Fiscal Specialist, Linda Hankins, has been promoted to the position of Accountant 1.

John thanked Scott Swan for his many years serving on the Board. Scott decided not to renew his appointment with the Board of Directors due to his busy personal and public schedule. Scott has served two terms as Board member for the Mental Health & Recovery Board of Portage County. Scott was presented with a certificate of appreciation. A certificate of appreciation will also be sent to Hal Farrier for his many years of service.

Two people have filed applications to join the Board of Directors. They will be sworn in at the July meeting pending OMHAS confirmation. We are looking to recruit additional new board members. There is also a need for board members to join the finance committee.

- b. Community Relations Report: A Community Relations report was included in the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes. Karyn Kravetz reported.

School superintendents asked for our help to develop a new program for their 8th grade students as they transition from middle school to high school. The students received information on how to build their resiliency through topics on cyber safety, risky behaviors, and mental fitness. We reached around 360 students in the participating schools of Ravenna, Southeast, Windham, Crestwood. Thank you to the staff at Children's Advantage, Coleman, & Family & Community Services for preparing the PowerPoints and presenting (along with Gina). All the students received a bag of information and 988 wristbands.

Karyn gave a general mental health awareness and stigma presentation to all the shifts at the Delta Systems company. There were approximately 150 employees, each received a folder full of our information sheets and resources. Karyn noted that only a few of the employees had heard of the 988 mental health hotline.

Karyn has been working on raising awareness regarding the increase of overdoses in Portage County due to fentanyl being laced into other drugs. Even the use of small amounts of drugs can result in an overdose. She noted that NARCAN can now be ordered through the mail.

- c. Director of Compliance and Quality Improvement Report: A report was included with the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes. Rebecca Rood reported.

Rebecca said she is working on getting contracts completed.

Gina Greenhalgh and Rebecca met and started working on projects together including a new agency-friendly Outcomes Report form, a way to better meet the Culture of Quality Standards V-A.39 to show "evidence that the Board is evaluating the effective and efficient use of a program's resources and services," and researching various statistical reporting programs.

No new policies to bring today. She has been working with the assistant county prosecutor and is currently waiting to hear back from him.

3. Committee Reports:

- a. Finance Committee: Audrey Kessler reported on the committee meeting that was held just prior to this meeting. A copy of the meeting report, invoice lists, and agenda are on file with these minutes. The committee reviewed the proposed FY 2025 operations budget. 4 motions will be presented for approval.

- b. CEO/Executive Director Agency Reports:

Children's Advantage: Kathy Regal reported. The agency board met on May 30th. They reviewed insurance policies and plan to increase cyber security insurance. They discussed the waitlist. 2 new staff were hired. Reviewed contracts. The executive director's evaluation was completed.

Coleman Health Services: Bill Russell reported that the agency was meeting at the same time as this meeting. The agency has been conducting clinical records training.

Family & Community Services/AxessPointe: Mark Frisone reported "business as usual".

Townhall II: Tammy Hunter reported.

- Great attendance at the ribbon cutting event last week for the new Ravenna buildings. Prevention has officially moved in and will be starting to hire additional counselors for AOD and MH counseling.
- CARF will be surveying the agency July 22-24th 2024.
- AAS will be surveying the agency Aug 12th
- Just finished a Sanctuary Retreat reviewing conflict and communication in the workplace.

Hope Town: Ted St. John reported on the agency. They moved into their new building. They will be scheduling a grand opening soon.

4. Public Comment: No comments.

AGENDA ITEMS:

1. Approve Agenda

MOTION I Scott Swan moved to approve the agenda. Roy Mosley seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

2. Minutes

MOTION II Iris Meltzer moved to approve the minutes of the May 13, 2024, board meeting with a correction in attendance. Scott Swan seconded. Motion carried. (Aye: 7 Nay: 0 Abstain: 1)

3. Business items

a. Approve Financial Motions

MOTION III Audrey Kessler moved to approve all invoices paid in May 2024. Janice Hambleton seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

- MOTION IV Audrey Kessler moved to approve the Mental Health and Recovery Board of Portage County's FY25 Operation Budget as presented at the Finance Committee Meeting. Denise DePerro seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)
- MOTION V Audrey Kessler moved to allow the Executive Director to create FY24 contracts with the vendors listed below:

Vendor	Contract	Proposed Not to Exceed Amount	Grant Period
Josh Bartholomew	Portage County-Wide Crisis Intervention Team Officer Coordinator Consultant with Levy dollars	\$24,000.00	7/1/2024-6/30/2025
Pinnacle Treatment Centers, Inc. d.b.a. Recovery Works Portage	Provide detox treatment to those without private insurance or Medicaid. Funded with state appropriated dollars.	\$100,000.00	7/1/2024-6/30/2025
Partner Solutions	Administrative Services with Levy dollars	\$77,691.00	7/1/2024-6/30/2025
Partner Solutions	Electronic Health Records for Children's Advantage and Townhall II as a pass through	\$110,000.00	7/1/2024-6/30/2025
Portage County Health Department	Project Dawn -Narcain Medication with Levy dollars	\$10,000.00	7/1/2024-6/30/2025
Hope Town	Contract for Recovery Housing Services with Levy dollars	\$10,000.00	7/1/2024-6/30/2025
Barry Ward	Contract for Legal Services with Levy dollars	\$4,200.00	7/1/2024-6/30/2025
OACBHA	Association Dues	\$14,000.00	7/1/2024-6/30/2025
Windsor Laurelwood	For indigent Psychiatric patients	\$15,000.00	7/1/2024-6/30/2025

Roy Mosley seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

- MOTION VI Audrey Kessler moved to extend the repayment date of Children's Advantage cash advance to December 31, 2024, from June 30, 2024. Scott Swan seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

4. Comments by board members:

Denise DePerro thanked Scott Swan for his time serving on the Board. The rest of the Board concurred. Scott Swan appreciated the thanks and said his time on the Board was invaluable to him. He is grateful for the connections he has made, the experience, and the knowledge gained. Scott also said that he is glad to hear about the intervention education in the middle schools that Karyn reported on earlier in the meeting.

5. Executive Session: Not needed.

6. Adjournment:

- MOTION VII Iris Meltzer moved to adjourn. Scott Swan seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Laura Dotts

SIGNATURES

X Audrey C. Kessler
 X Iris J. Meltzer
 X Jeff Langstaff (lab)