

Members Present: Albert Barber, Denise DePerro, Dina Douglas, Elaine Harlin, Audrey Kessler, Jeff Langstaff, Roy Mosley, William Nome, Valerie Root

Members Not Present for Board Meeting: Emily Schmidlin, Jennifer Schumm

Board Staff Present: John Garrity, George DeBord, Terra Howell-Muth, Rebecca Rood, Joshua Collins, Laura Dotts

Guests: Axess Family Services: Mark Frisone, Crystal Ashire, Renee Kleric, Will Kornbau: *Children's Advantage*: None; Coleman Health Services: Hattie Tracy, Bill Russell; *Hopetown*, Ted St. John; *Townhall II*: Kurt Ruhl; *Remissi's Inc.*: Fred Ahrens

The quorum was met with 9 members present.

William Nome called the meeting to order at 6:42 PM.

INFORMATION ITEMS:

1. Introductions and rollcall
2. Staff reports: Regional/state/local issues

- a. Director's Report: A Director's Report was included in the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes.

The Board has been working with local consultant, Melissa Celko, on our new Strategic Plan. Surveys were sent and/or interviews were conducted. During the past month we received additional feedback from several Board members, and that has been incorporated into the current draft. We are asking for Board approval of the current draft. We will work with Melissa to create a 3-year timeline of goals and objectives towards achieving implementation of the plan. We plan to present that additional information at the September Board meeting.

Construction progress for the Portage Crisis Center is on schedule. To date, we have spent \$1,951,493.54 with a balance of 6,548,506.46 of all funds remaining. A complete year-to-date detailed budget is included in your board finance packet.

As was approved, we transferred the building the Board owned, the new crisis center building, and the two parcels of land they are situated on to Coleman Health Services.

Now that Coleman owns the properties, we are asking for approval to transfer the two OMHAS State Capital grants to Coleman. Additionally, as we discussed, the \$2.5 million State Capital grant from former Representative Gail Pavliga was awarded to Coleman for the project.

Moving forward, we are asking for approval of a \$8.5 million contract to be awarded to Coleman Health Services to allow Coleman to assume the remainder of the Turner Crisis Center contract payments. The motions for these requests are included in the Finance Agenda.

We are pleased to report that OMHAS has awarded us \$1,365,871 in State Opioid and Stimulant Response funding for FY26, to support and expand our substance use treatment and recovery services across our providers.

We are requesting removal of Brian McGhee from our list of Portage County Health Officers as he is no longer working for Coleman Health Services.

- b. Strategic Plan Draft: There will be a motion asking for Board approval of the current draft.
 - c. Community Relations Report: A Community Relations report was included in the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes.
 - d. Director of Quality Improvement, Compliance, and Finance Report: A report was included with the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes. Rebecca Rood reported.

State and Federal outcomes reports were prepared and submitted on time. Rebecca is currently gathering information from the agencies and preparing additional outcomes reports that are due for submission in August.

All of the main agency contracts were submitted to the County. The County has completed processing most of these contracts, and payments are now able to commence for those that are fully executed. Additional contracts approved by the Board have been forwarded to the respective agencies/vendors.

Drug-Free Workplace (or similar) training for Staff has not yet been scheduled, as we are waiting until all positions are filled. Once fully staffed, all employees will receive the required training to ensure compliance with the Culture of Quality standards and to support the Board's efforts in obtaining the Recovery Friendly Workplace designation.

There are no policies for approval this month.

Rebecca continues collaborating with George and Josh to support financial operations.

- e. Clinical Manager's Report: A report was included with the Board mailing the week prior to this meeting. A copy of the report is on file with these minutes. Terra Howell-Muth reported.

Drug Overdose and Suicide Fatality Review Committee meeting was held on 7/31/2025.

Terra is working through clinical audits for first half of FY25. She has already reviewed records at Axess Family Services, Children's Advantage, and Coleman Health Services; and will complete Townhall II in early September. Results will be shared with the Board once completed.

QPR trainings for JFS staff are rescheduled for 9/22 and 9/23.

Terra will be assisting at NAMI table at the Portage County Fair.

3. Committee Reports:

- a. Finance Committee: Audrey Kessler reported on the committee meeting that was held just prior to this meeting. A copy of the meeting report, invoice lists, and agenda are on file with these minutes. The committee reviewed the motions. 10 motions will be presented to the board. The committee discussed what kind of reports they would like to see monthly and on a quarterly basis.

b. CEO/Executive Director Agency Reports:

Children's Advantage: Mark Frisone reported. Continuing merger with the expected merger finalized date as 9/1/2025.

Axess Family Services: Mark Frisone reported that the agency received accreditation. It is good for 3 years. The AxessPoint clinic at the Children's Advantage building is projected to be completed in 6-8 months once renovations begin. In response to a question, Mark stated that their current staffing challenges are for the front-end office needs such as answering phones, etc. Professional staffing levels are good. Mark also commented on the cost of record storage at Iron Mountain.

Coleman Health Services: Hattie Tracy reported. The agency's last directors' meeting was short and focused on regional services.

Townhall II: Tammie Hunter reported:

- We did not have a board of directors' meeting in July.
- I am in process of integrating both our Helpline and VOCA programs to streamline operations.
- We received the Women's Treatment Block Grant again this year to help fund Horizon House.
- A few of us got certified in social media safety prevention programming last month that we can add to our list of evidenced based practices that we offer.
- IOP in Ravenna is filling up quickly.
- Finishing up SOS 4.0 year 2 budget planning.

Hope Town: Ted St. John reported. The Recovery Community will be scheduling open houses. Getting occupancy permit and certification. OneOhio Board has approved release of \$40,000,000. Ted will email information and link for OneOhio Recovery Foundation Board of Directors meeting.

4. Public Comment: None.

AGENDA ITEMS:

1. Approve Agenda

MOTION I Elaine Harlin moved to approve the agenda. Denise DePerro seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

2. Minutes

MOTION II Roy Mosley moved to approve the minutes of the July 14, 2025, board meeting. Elaine Harlin seconded. No discussion. Motion carried. (Aye: 6 Nay: 0 Abstain: 3 – not present at July meeting.)

3. Business items

a. Approve Financial Motions

MOTION III Audrey Kessler moved to approve all invoices paid in July 2025. Denise DePerro seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

MOTION IV Audrey Kessler moved to allow the Executive Director to revise the grant period of contract #2024415 with Hope Town for FY25:

Provider/Vendor	Contract	Proposed Not to Exceed Amount	REVISED Grant Period
Hope Town	Main Contract for services (Peer Support, Recovery Housing, Opioid Recovery Services)	\$383,890	7/1/24-9/29/25

This is ONLY to allow for use of \$69,687 of levy Recovery Services dollars that support any excess FFY25 SOS spending. The SOS grant period ends September 29, 2025. This does not extend any other levy spending for FY25.

Denise DePerro seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

MOTION V Audrey Kessler moved to allow the Executive Director to revise the grant period of contract #2024410 with Family & Community Services for FY25:

Provider/Vendor	Contract	Proposed Not to Exceed Amount	REVISED Grant Period
Family & Community Services	Main Contract for services (Case manager for Minority Communities, Jail Assessments, Re-Entry Peer Support, First Responder Officer)	\$191,509	7/1/24-9/29/25

This is ONLY to allow for use of \$86,000 of Harm Reduction Services dollars that support any excess FFY25 SOS spending. The SOS grant period ends September 29, 2025. This does not extend any other levy spending for FY25.

Roy Mosley seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

MOTION VI Audrey Kessler moved to allow the Executive Director to contract with Coleman Health Services to pay to replace the roof on the Crisis Stabilization Unit (CSU) building, using Levy dollars.

Provider/Vendor	PO	Proposed Not to Exceed Amount	Grant Period
Coleman Health Services	Reimburse for CSU roof replacement	\$330,000.00	7/1/25-12/31/25

Albert Barber seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

MOTION VII Audrey Kessler moved to approve this project with an assurance of intent to support and to fund the Applicant's program consistent with the application and, in addition, to annually monitor the program and operations of the facility to assure compliance for a \$500,000 Capital Funding Award for project number 1413. Elaine Harlin seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

MOTION VIII Audrey Kessler moved to approve this project with an assurance of intent to support and to fund the Applicant's program consistent with the application and, in addition, to annually monitor the program and operations of the facility to assure compliance for a \$1,000,000 Capital Funding Award for project number 1355. Dina Douglas seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

MOTION IX Audrey Kessler moved to allow Coleman to assume the remainder of the Turner Crisis Center contract because they now own the property. Denise DePerro seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 0)

MOTION X Audrey Kessler moved to allow the Executive Director to contract with Partner Solutions to provide services to Townhall II:

Provider/Vendor	Contract	Proposed Not to Exceed Amount	Grant Period
Partner Solutions	Provide billings services to Townhall II	\$59,794.00	7/1/25-6/30/26

Roy Moseley seconded. No discussion. Motion carried. (Aye: 8 Nay: 0 Abstain: 1)

MOTION XI Audrey Kessler moved to amend the FY26 Hope Town Main contract to add Community Outreach and Engagement Services to the approved contract by realigning levy dollars already approved. Jeff Langstaff seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

MOTION XII Audrey Kessler moved to allow the Executive Director to enter into the following MOUs:

Provider/Vendor	MOU	Proposed Not to Exceed Amount	Grant Period
Judge Doherty Portage County Drug Court	MOU State Pass Through Funds	\$40,000.00	7/1/25-6/30/26
Judge Smith Portage County Juvenile Drug Court	MOU State Pass Through Funds	\$40,000.00	7/1/25-6/30/26
Judge Roubic Portage County Muni Mental Health Court	MOU State Pass Through Funds	\$40,000.00	7/1/25-6/30/26
Judge Poland Portage County Muni Drug Court	MOU State Pass Through Funds	\$75,000.00	7/1/25-6/30/26

Albert Barber seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

b. Approval of FY26-FY28 Board Strategic Plan

MOTION XIII Elaine Harlin moved to approve the FY26-FY28 Board Strategic Plan. Audrey Kessler seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

c. Approval of Healthcare Officer Appointment

MOTION XIV Jeff Langstaff moved to approve the updated Portage County Designated Health Officer Appointment roster. Audrey Kessler seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

4. Comments by board members: None.

5. Executive Session: Not needed.

6. Adjournment:

MOTION XV Albert Barber moved to adjourn. Jeff Langstaff seconded. No discussion. Motion carried. (Aye: 9 Nay: 0 Abstain: 0)

The meeting was adjourned at 7:10 PM.

Respectfully submitted,
Laura Dotts

SIGNATURES
x Laura Dotts
x Denise DePerro
x Audrey C. Kessler